

Scrip works this way. Review the List of Businesses. They are separated by Categories such as Apparel or Specialty Retailers. In each category the businesses are listed with the amount that each certificate comes in. The percent listed is the amount we are credited as profit for us. The quantity is the number of certificates of a particular business you want to purchase and the total is the cost of the number of certificates you want of each business. On the Scrip Order Form, fill in the information at the top making sure to list the name of the student who is to receive credit for the purchase in their account. From the List, fill in the appropriate information in each block. Be sure to multiply the Certificate Amount by the number of certificates needed. Example: Arby's certificate for \$5 times 4 cards equals \$20 total. Mail the order form and your check for the total amount to the East Clinton Band Boosters PO box. The orders will be compiled and sent to the company for processing the first of each month. The certificates will be mailed to you when returned from the company.

SCRIP WORKS THIS WAY

1.

Review the Businesses List

Review List

2.

Scrip Order Form Name _____ Address _____ Student _____ Cat Pro Cert Qty Tot
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Fill in top portion

3.

Scrip Order Form Student _____ Cat Pro Cert Qty Tot _____ _____

Fill in order

4. Multiply the Certificate Amount by the **number** of certificates needed.

Example:

<u>Category</u>	<u>Product</u>	<u>Cert. Amt.</u>	<u>Qty.</u>	<u>Total</u>
Restaurant	Arby's	\$5	4	\$20

5.

<i>U S Post Office</i> EC Band Boosters P.O. Box 51 Wilm., OH 45177
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Mail order and check
to Band Boosters

6.

PROCESSING 1ST OF MONTH

All orders compiled and
sent to company 1st of
month

7.

Certificates Mailed To You

Boosters will
mail your
certificates to you